

## NON-RESIDENT STUDENT TRANSFER POLICY

The Board of School Trustees recognizes that a child must be a legal resident of the North Spencer County School Corporation in order to attend its schools. The Board further recognizes that extenuating circumstances often arise and it is for these cases that the following regulations have been adopted. **The North Spencer County School Corporation elects not to charge tuition to transfer students accepted under this policy, per IC 20-26-11-6.**

It is the intent of the Board that all applicable policies and laws in regard to student transfers shall be strictly enforced.

The Superintendent of Schools shall develop the operational procedures and forms necessary for the implementation of this policy.

Requests by parents, guardians, or custodians of Indiana students who do not reside in the North Spencer County School Corporation but who wish to enroll their child in the school system will be considered for enrollment if:

- Non-resident enrollment is for educational reasons;
- Non-resident student is in good standing in their resident school corporation;
- Parents, guardians, or custodians agree to provide transportation to and from the school; student must be able to arrive on time and be picked up immediately following school dismissal or immediately following the conclusion of the school sponsored activity in which the student participates;
- When applicable, the parents, guardians, or custodians agree to pay the transfer tuition in a timely manner as established by the North Spencer County School Corporation;
- The parent, guardian, or custodian of a student requesting transfer shall complete the Application for Transfer of Non-Resident Student and submit it to the North Spencer County School Corporation Superintendent's Office **prior to August 1.** Transfers will be considered on a yearly basis; and
- If students needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the programming for resident students.

The decision on acceptance of a non-resident student will be based upon:

- The student's attendance and academic record at the previous school;
- The student's disciplinary record at the previous school;
- Class size of the grade level in which the student is enrolling at North Spencer;
- The transfer shall not place an undue burden on the North Spencer County School Corporation.

Under no circumstances will a transfer student be accepted for athletic reasons.

The building principal and the superintendent shall be granted the discretion to grant or deny any and all transfer requests based on the established procedures.

Students transferring to this Corporation from other schools or school systems shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The School Corporation reserves the right to change or modify such placements on the basis of later information, testing, or investigation.

Once a transfer is approved, it is only effective for one school year. A new request for transfer must be completed each year. A student's continued approval for transfer will be based on corporation resources (finances, programs, staffing, etc.) and the student's academic, attendance, and disciplinary standing in the school community.

The North Spencer County School Corporation is committed to equal opportunity and does not discriminate on the bases of race, color, religion, gender, national origin, age, or individuals with disabilities, including limited English proficiency, in its programs or employment policies as required by the Indiana Civil Rights Act (I.C.22-9.1), Title VI and VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973). No person is excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination on such bases under any educational program or student activity.

Legal References: I.C. 20-26-11-2  
I.C. 20-26-11-6